

PROGRESSIVE BILLING FORM

SUBCONTRACTOR'S SCHEDULE OF VALUES BILLING
(Make copies of this form and use for EACH progressive billing)
Due the 20th of the Month by Email to caralukens@seabold.net

Subcontractor: _____

Address: _____

Phone: _____ Fax: _____

Project: _____ Job #: _____

Invoice #: _____ % of Work Complete: _____

Billing Period: _____ to _____

Original Contract Amount	\$ _____
Approved Change Orders	\$ _____
Revised Contract Amount	\$ _____
Prior Gross Billings to Date	\$ _____
Balance of Contract	\$ _____
Current Draw Request	\$ _____
Minus Retention	\$ _____
Payment Due This Request	\$ _____

CONDITIONAL LIEN RELEASE WAIVER

Upon receipt of a check from Contractor in the sum of \$ _____ payable to Subcontractor/Material Supplier and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release pro tanto any construction lien, stop notice, or bond right the undersigned has on the above referenced project to the following extent:

This release covers a progressive payment for labor, services, equipment, or materials furnished to Contractor through _____ (date you have billed through).

Subcontractor/Material Supplier hereby certifies and warrants all charges for labor, materials, supplies, equipment, lands, licenses, and other expenses for which Contractor, Surety, or Owner might be sued, or for which a lien might be filed, or a bond claim made, and which has been fully satisfied and paid. Subcontractor/Material Supplier further agrees to defend and save harmless Owner from and against all suits, actions, claims, liens, or demands of laborers, mechanics, material suppliers, or others filed or brought against Owner or the buildings, structures, additions, or improvements constructed under the prime contract for the project listed above, or arising out of materials supplied by Subcontractor/Material Supplier and/or the performance of the subcontract work.

Subcontractor/Material Supplier has executed this *Conditional Lien Release Waiver*:

By: _____ Title: _____ Date: _____
(Subcontractor or Material Supplier) (Must be Owner/Officer)

UNCONDITIONAL LIEN RELEASE WAIVER This release is enforceable (if you sign it) even if you have not been paid. If you have not been paid, complete only the *Conditional Lien Release Waiver* above.

The undersigned does hereby acknowledge receipt of payments in the sum of \$ _____ for labor, services, equipment, or materials furnished to Contractor through _____ (date you have billed through) and does hereby release pro tanto any and all claims and rights of lien which the undersigned has on the above referenced project, waives rights unconditionally, and states payment received for giving up those rights.

Subcontractor/Material Supplier has executed this *Unconditional Lien Release Waiver*:

By: _____ Title: _____ Date: _____
(Subcontractor or Material Supplier) (Must be Owner/Officer)

For Internal Use Only:

Vendor # _____	PO/Sub# _____	PC _____
Signed Contract _____	CPR/WFT _____	PM _____
Insurance Current _____	O&M Warranty _____	HS _____

RETENTION BILLING FORM

SUBCONTRACTOR'S RETENTION BILLING

Submit at the End of the Project by Email to caralukens@seabold.net

Subcontractor: _____

Address: _____

Phone: _____ Fax: _____

Project: _____ Job #: _____

Original Contract Amount	\$ _____
Approved Change Orders	\$ _____
Revised Contract Amount	\$ _____
Payments Received to Date	\$ _____
Retention Due	\$ _____

CONDITIONAL LIEN RELEASE UPON PAYMENT OF RETENTION

Upon receipt of a check from Contractor for full payment of Retention to Subcontractor/Material Supplier and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release pro tanto any construction lien, stop notice, or bond right the undersigned has on the above referenced project to the following extent:

This release covers full and final payment for labor, services, equipment, or materials furnished to Contractor and Owner for the above referenced project.

Subcontractor/Material Supplier hereby certifies and warrants all charges for labor, materials, supplies, equipment, lands, licenses, and other expenses for which Contractor, Surety, or Owner might be sued, or for which a lien might be filed, or a bond claim made, and which has been fully satisfied and paid. Subcontractor/Material Supplier further agrees to defend and save harmless Owner from and against all suits, actions, claims, liens, or demands of laborers, mechanics, material suppliers, or others filed or brought against Owner or the buildings, structures, additions, or improvements constructed under the prime contract for the project listed above, or arising out of materials supplied by Subcontractor/Material Supplier and/or the performance of the subcontract work.

Subcontractor/Material Supplier has executed this *Conditional Lien Release Waiver*:

By: _____ Title: _____ Date: _____
(Subcontractor or Material Supplier) (Must be Owner/Officer)